



WEDDING TERMS & CONDITIONS

1. DEFINITIONS

For the purpose of these terms and conditions, the following definitions apply:

'Function Event Order' means the form provided to you prior to your event stating all details of your function. 'Business Day' means any day from Monday to Friday inclusive, except public holidays. 'Estimated Accommodation Charge' means the amount calculated on the basis set out in the Resort's quotation

'Resort' means Isle of Palms Resort and its managers, officers, employees and authorised agents. 'Resort Premises' means the premises situated at Isle Of Palms Resort, Elanora, Queensland

2. BOOKINGS

2.1 Function Room space will only be held tentatively for fourteen days, from the date the Resort accepts your booking.

2.2 Confirmation of your booking is required in writing to the Resort, and a deposit payment made within fourteen days of making your booking. If a signed copy of this "Terms and Conditions" document and a deposit are not received by the Resort within fourteen days, all space will be released and your booking may be cancelled.

2.3 Thirty (30) clear Business Days before your function, final payment to the Resort is required.

3. INFORMATION REQUIRED FOR WEDDING BOOKING (Complete form provided & return)

Bride & Groom(full-name):

Address:

Home phone:

Mobile:

Email:

Wedding day/date:

Ceremony time/location:

Reception time/location:

Expected no. guests:

*Confirmation Number must be used as a reference number for payment purposes:
Isle Of Palms must receive a completed wedding confirmation form*

4. DEPOSIT

4.1 To maintain your booking a minimum deposit of \$500.00 non refundable in case of cancellation is required within fourteen days of making a tentative booking. If function space is required inside 14 days from initial contact, a deposit of 100% of the estimated costs is required within 48 hours of the booking. If the said deposit is not received within the specified time, the Resort reserves the right to cancel the function room and all associated catering.

4.2 A further \$500.00 deposit is required two (2) months prior to function date.

5. FUNCTION ROOM HIRE

5.1 A function room hire fee of \$300.00 per day applies.

6. FUNCTION BOND

6.1 A bond of \$1000.00 applies and is fully refundable provided there is no damage incurred.

7. PAYMENT

Full payment of the event is required at least 30 working days prior to the function commencing. Services will not be provided without the final payment being received.



8. WEDDING FUNCTION DETAILS

8.1 You are required to provide the Resort in writing particulars of all venues, beverages, entertainment, technical requirements, room set ups, starting and finishing times in connection with your function. These details are required at least one month before your function.

8.2 Guaranteed Numbers – final attendance numbers must be notified to the venue thirty (30) days prior to arrival. Any reduction in attendance numbers subsequent to notification of final numbers will be subject to charging at the full contracted amount.

8.3 All plans and designs for any exhibitions or displays that you propose to stage or present during your function shall be provided to and shall be approved by the resort at least one month prior to your function.

8.4 You must ensure that nothing is nailed, screwed or adhered in any way to any wall, door or other part of the building unless prior permission is granted by the Resort.

8.5 Noise restrictions apply for evening functions. Music must be turned off by midnight.

9. WEDDING FUNCTION CANCELLATION/SECURITY DEPOSIT

If you cancel your function booking:

9.1 Once deposit received the sum of \$500.00 is non-refundable.

9.2 Between 30 days and 60 days before your function the sum of \$1000 is non-refundable

9.3 Between 14 days and 30 days before your function you must pay the hotel 100% of the estimated function charge.

9.4 a \$1000.00 bond is required 1 week prior to the function. This is fully refundable provided no damage occurs and all other costs have been finalised.

9.5 Any cancellations; changes or additions must be received in writing. For further information contact phone **07 5598 1733** or email reservations@isleofpalms.com.au

10. ACCOMMODATION

10.1 Accommodation for the bride & groom is NOT automatically booked by returning the Wedding Confirmation Form. You must either contact Reservations or return the Group Accommodation Request to make your accommodation booking.

10.2 For wedding guests to be eligible to receive the Wedding Guest Rate on accommodation, a Group Accommodation Request must be completed and returned by the bride and groom.

10.3 Accommodation is subject to availability.

11. CIRCUMSTANCES BEYOND THE CONTROL OF THE RESORT

11.1 If the Resort is unable to provide the facilities or any other arrangements for your function or any part thereof, or to otherwise perform the terms of this agreement and the Resorts failure is due to circumstances beyond its decision or control, the Resort is not responsible for any costs, damages or expenses that you may suffer or incur.

11.2 The resort cannot guarantee the same co-ordinator throughout the planning process. In the result of a co-ordinator ceasing employment a new co-ordinator will be allocated at our discretion.

12. CONDUCT OF THE FUNCTION

12.1 Your function must be conducted in an orderly and lawful manner and in accordance with the conditions attaching to the Resorts licenses granted under the Liquor Act, 1982.

12.2 The Resort may terminate your function if the Resort reasonably believes that your function is not being conducted in an orderly and lawful manner.

12.3 The Resort has no responsibility to you for any costs, damages or expenses that you may incur in relation to the Resorts termination of your function.



CONDUCT OF THE FUNCTION- cont

12.4 The Resort may exclude or remove any persons or possessions from your function or from the Resort premises. No food or beverages of any kind, other than those provided by the Resort, will be permitted onto the Resorts property without the consent of a representative of the Resort.

12.6 This Resort practices principles of responsible service of alcohol. Intoxicated persons will not be served alcohol and may be removed from the premises.

13. SPECIAL EFFECTS

Smoke machines special balloon effects and / or pyrotechnics cannot be operated without the prior authority from the Resort Management, due to the effect on the hotel smoke detectors. Should a Fire Brigade respond to an alarm in a function room, which has been set off by an unauthorised use of smoke machine, special balloon effect and or pyrotechnics, you will be liable for any charges incurred by the resort.

14. EXTERNAL SUPPLIERS

14.1 Where goods or services are supplied from an external supplier additional terms and conditions may apply, such as additional deposits, earlier confirmation of final numbers or cancellation fees. You are responsible for any fees that may apply in relation to the supplier's terms and conditions.

14.2 Isle Of Palms Resort acts as an agent for external suppliers, such as Photography and Videography, Decorators, Cake Supplier and others, therefore the suppliers hold all responsibility for their services.

15. SET UP AND DELIVERY

You are responsible for the costs involved in ensuring set-up and break-down of all function space. All deliveries to the Resort must be advised to the management prior to the delivery and must be marked with function name and function date.

16. ITEMS NOT COLLECTED

Any items that have not been collected after the event will be disposed of within fourteen (14) days. For further information contact **07 5598 1733** or email reservations@isleofpalms.com.au

17. THE RESORT WAIVERS RESPONSIBILITY FOR:

17.1 Theft, damage or loss of any goods brought onto the Resort Premises

17.2 Any introduction of food to the function and the affect of there-after.

18. LOSS AND DAMAGE TO THE RESORT PROPERTY

You are responsible for all loss and damage to the property of the Resort (including the Resort Premises and any fixtures, furnishings or goods on or off the Resort) caused by or arising from any act or omission by you, your guests or any other persons attending your function or present in the Resort rooms.

19. SUBSTITUTION OF FUNCTION ROOMS

The Resort may assign you to another area or room for your function in the event that the area or room originally designated for your function is unavailable for any reason or the Resort believes the area of the Resort originally designated for your function is deemed inappropriate.

18. GOVERNMENT TAXES, CHARGES OR LEVIES

Rates / Prices are subject to change without notice due to the imposition of Government taxes, charges or levies.

IMPORTANT NOTE If you have read and understood the terms set out above and accept them, please sign the terms. In signing the terms, they are binding upon you. For further information contact **07 5598 1733** or email reservations@isleofpalms.com.au



FUNCTION MENU

GOURMET BBQ BUFFET:- Minimum 50 people - Maximum of 120 (\$65.00 per person)

On Arrival

Delicious Hot and Cold nibbles will be served and placed strategically around the veranda area outside the function room. They will comprise of a selection of dips served with carrot and celery sticks. Hot finger food will also be served comprising of spinach and fetta triangles, curry puffs, spring rolls and dim sims etc.

Main Service

Delicious tender proportioned Steak
Gourmet Homemade flavoured sausages
Tender chicken pieces skewered kebabs
Large king prawns skewered
Juicy grilled marinated fish
Deep fried lightly battered fish
Wholesome Tasmanian roast potatoes
Generous serves of Garlic bread

PLUS: A selection of 5 salads

Fresh Garden Salad, Caesar Salad, Potato Salad, Pasta Salad, Waldorf salad,
Curry Rice salad, Mixed Bean Salad

PLEASE NOTE: We cater based on the confirmed numbers you provide us. No leftovers will be provided for consumption on/off the premises once the food service has concluded.

BEVERAGE MENU

A Bar tab of \$500.00 (for 50 people) is automatically included on the evening & once the limit is reached the bar will revert to a cash bar all beverages. Or an additional bar tab amount can be arranged on the evening.

Approximate costing of drinks: (subject to change without notice)

\$5.00 per bottle (Australian draught beers)

Tooheys New, Tooheys Old, VB, XXXX Gold, XXXX Bitter, Hahn Premium, Cascade Light

\$5.00 per glass (Red Wine & White Wine) \$20 per bottle:

Merlot, Shiraz, Cab, Chardonnay, Sauv/Blanc, Moscato, Verdelho, Champagne
Sparkling

\$6.00 per glass (Basic Spirits)

White Rum, Dark Rum, Bourbon, Vodka, Gin, Scotch,

\$2.50 per can (Soft drink)

Coke, Diet Coke, Lift, Sprite, Soda water & Orange juice

NB: Top Shelf also available if pre-arranged with management \$8.00 per drink

Beverages served until 11.30pm and in accordance with Responsible Service of Alcohol laws (RSA) Function closes at 12pm

ENTERTAINMENT

I-Pod – Load up yours with your favourite tunes (ipod needs to be fully charged) & connect to our sound system.

Musician/Band – book your own live up to 3 pc (no live drums)

FUNCTION MENU

SIT DOWN 3 COURSE :- (Alternate drop)

Minimum 50 people - Maximum of 120 (\$75.00 per person)

On Arrival

Delicious Hot and Cold nibbles will be served and placed strategically around the veranda area outside the function room. They will comprise of a selection of dips served with carrot and celery sticks. Hot finger food will also be served comprising of spinach and fetta triangles, curry puffs, spring rolls and dim sims etc.

Entree Service ~ Select 2 from the following, (alternate drop)

- Smoked Salmon Adriatic
- Chicken and Mushroom Vol Au Vons
- Avocado Vinaigrette
- Chicken Satay Skewers
- Baby Octopus Salad
- Fresh Garden Salad

Main Service ~ Select 2 from the following, (alternate drop)

- Chicken Breast Flamed Seared with fresh herbed veggies
- Beef Wellington baked with a Blackcurrant jus accompanied with Baked Potato, Carrots and Beans.
- Lamb Vindaloo Curry with Fluffy White Rice
- Thai Fish Cakes with Salad
- Traditional Sausages with Rich Gravy and Fresh Veggies.
- Vegetarian Lasagne/Quiche with side Salad

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Merlot, Shiraz, Cab, Chardonnay, Sauv/Blanc, Moscato, Verdelho, Champagne Sparkling

\$6.00 per glass (Basic Spirits)

White Rum, Dark Rum, Bourbon, Vodka, Gin, Scotch,

\$2.50 per can (Soft drink)

Coke, Diet Coke, Lift, Sprite, Soda water & Orange juice

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